

INSTRUCTIONS FOR POSTER PRESENTERS

Poster size

- Your poster should be in **PORTRAIT** (standing)
- The poster should be **size A0**, not larger than **1,19 m high x 0,84 m wide**.

Posters in any other format will be removed from the poster boards.



Preparation of your poster

- The poster titles should be identical to the title of the abstract.
- Please print your poster on regular, or slightly thick paper, or canvas. Heavy materials won't stick well to the poster boards and risk to fall off.

Local poster printing

We advise you to bring your poster with you, but if you prefer to have your poster printed in Palma, the Convention Centre has recommended **Impresrapit**. They are located in the city centre, C/ Barón Santa María del Sepulcro 7, and can be reached in 25 minutes from the Convention Centre by direct bus no. 1, or on foot in some 35 minutes. Please send them an email at planos@impresrapit.com for a price quote and to make further arrangements. The poster should be submitted as a PDF file, and you will need to specify the size in your email: **size A0 (84,1 x 118,9 cm)**.

Poster board number

- Your poster board number is mentioned in the email accompanying these instructions. Please remember this number in order to locate the poster board on-site. An overview of the poster board numbers can also be downloaded from the [abstract page](#).

Poster set-up

- Posters can be put on the poster board in the Exhibition area on **Wednesday 25 September** between **12.00 until 15.30 hrs**.
- If you arrive later, then please proceed as soon as you can later that day.
- Fixing materials will be available on-site.

Display time

- All posters will be on display from Wednesday 25/9 from the afternoon coffee break until Saturday 28/9 up to and including the morning coffee break.
- You are kindly requested to be present by your poster(s) for discussion with delegates during the second half of the lunch breaks.

Poster dismantling

- Posters should be removed on Saturday 28/9 **immediately after the last session**. The poster boards will be broken down soon thereafter.
- The organisation will not be responsible for posters that are not removed on time; these will be discarded by the venue.

Questions?

Please contact Babette Schmidt, Your Conference Support, e-mail: b.schmidt@yourconferencesupport.com